

## Career Technical Training Grade Level Checklists

## 9<sup>th</sup> Grade

Explore CTE Courses: Take a variety of to see what you enjoy Math, Science, and Technology courses are necessary in trades/apprenticeship programs – do your best Learn to type – build speed and accuracy Build your computer skills: web-based knowledge, computer programs (MS Office/Google Suites) Start building your experience: volunteer/part-time work (consider looking for opportunities in a field of interest)

## 10<sup>th</sup> Grade

Work on your time management and multi-tasking skills

Punctuality and staying on top of your classwork can build good habits that will cross over into being a strong worker

Explore careers – start researching careers of interest

- How much education is required? Is there an <u>apprenticeship</u> opportunity?
- What is the annual salary?
- o What skills are important to develop to be successful in this line of work?

Attend college/career fairs

Informational Interviews/Job Shadow Opportunities are great ways to learn more about careers

Get your Driver's Learning Permit/ consider taking Driver's Ed

Attend summer camps and explore interests



11<sup>th</sup> Grade